

# Data protection information for whistleblowers and other persons similarly affected in accordance with the General Data Protection Regulations (GDPR)

# Freudenberg Group

The following information is intended to give an overview of how your personal information is processed by the Freudenberg Group's Corporate Ethics Office. Freudenberg's Corporate Ethics Office is an internal, confidential contact point for all employees and third parties (i.e. persons from outside the Freudenberg Group such as suppliers or customers).

# **Corporate Ethics Office operations**

The Corporate Ethics Office is the internal reporting channel for

- Information in accordance with EU directive EU 2019/1937 on the protection of persons who report infringements of European Union law and their national implementation laws ("EU Whistleblower Directive").
- Information in accordance with the Supply Chain Due Diligence Act on human rights and ecological risks and also infringements of human rights or environmental regulations which have come about through (i) Freudenberg's economic activities in its own business area or (ii) that of a direct or (iii) indirect supplier of Freudenberg.
- Information on infringements of laws either already committed or about to be committed by the company and infringements of our Business Principles, our Code of Conduct or other internal and external guidelines consistent with the aforementioned rules (collectively referred to as "Corporate Principles") and local conventions.

# Who is responsible for data processing and who can I consult?

The Corporate Ethics Office of the Freudenberg Group operates the central group-wide reporting point for information in accordance with the EU Whistleblower Directive as far as is permissible, and the complaints body for companies belonging to the Freudenberg Group in accordance with the Supply Chain Due Diligence Act. All European Freudenberg companies are thus autonomously responsible for this reporting and complaints body. The contact data for the respective companies and the respective data protection officer can be found on the respective homepage of the Business Groups via <a href="https://freudenberg.com">https://freudenberg.com</a>.

Insofar as the Corporate Ethics Office regards its task as being the internal reporting point for infringements of Corporate Principles, the sole responsible body is

Freudenberg SE Höhnerweg 2-4 69469 Weinheim The responsible data protection officer is

activeMind.legal Rechtsanwaltsgesellschaft m. b. H. Potsdamer Strasse 3 80802 Munich dataprotection-support@freudenberg.com

# What data do we process?

Delivering your report may require the following personal data to be processed:

- Master data
- Communication data

# For what purpose and on what legal basis do we process your data?

• On the basis of statutory provisions (Article 6 Paragraph 1 lit. c) GDPR and Article 9 Paragraph 2 lit. g) GDPR).

Both the EU Whistleblower Directive including the national legal implementations (for example the German Whistleblowers' Act) and the Supply Chain Due Diligence Act require an internal reporting point and/or a complaints process to be set up. For this, we process your data to check the information for plausibility and to pass on to the appropriate body if appropriate.

• In the context of the weighing up of interests (Article 6 Paragraph 1 lit. f) GDPR)

We process reports of infringements of Corporate Principles on the basis of our legitimate interest to pursue them. The awareness-raising and remedial measures taken can serve to improve internal compliance structures. Possible weaknesses can be uncovered and rectified.

#### Who receives my data?

As the processor, the Corporate Ethics Office verifies the report and forwards it on accordingly insofar as the performance of an investigation or clarification of the matter are necessary. The Members of the Corporate Ethics Office are required to maintain confidentiality regarding the identity of the person passing on information, the person who is the subject of a report and other persons named in the report.

Internal (Freudenberg) recipients:

 In case of reports of infringements against the EU Whistleblower Directive including the national legal implementations and the Supply Chain Due Diligence Act: here the Corporate Ethics Office is the central reporting and complaints point and passes the message on to the Freudenberg company affected. • With reports of infringements against Corporate Principles: during processing it may be that the data – in co-ordination with the person passing on information and subject to their consent – is forwarded to the competent department at the corresponding Freudenberg company (e.g. Corporate Audit, Corporate Legal, Regional Ethics Office, compliance function of the company group affected).

External recipients (third parties):

With regard to the forwarding of data outside of the company it should first be noted that we only forward necessary personal data whilst taking care that the applicable data protection regulations are observed:

- During the processing of information being passed on it may be that external law firms are involved in processing.
- As part of possible prosecution, it may be that the data is disclosed to state investigative units as part of legal obligations.

Further commission processors:

In addition, service providers can receive your data if it is necessary to fulfil our obligations (e.g. support/maintenance of data processing equipment applications and data destruction). All service providers are obliged to treat your data confidentially on the basis of a data processing agreement.

# How long is my data stored?

The data is stored for as long as processing is taking place. Access to the data is is limited and the data is deleted after 24 months at the latest once the respective process is officially over. Data is only stored for a longer period in the event that further legal steps are initiated and if so until they are concluded. Legal obligations to block or delete data at an earlier or later date remain unaffected.

#### Is data transferred to a third country or an international organisation?

No data is transferred to bodies in states outside the European Economic Area (so-called third countries) in relation to infringements of the EU Whistleblower Directive including national legal implementations and the Supply Chain Due Diligence Act. In relation to possible infringements of Corporate Principles, data is only transferred to a different Regional Ethics Office which is closer to the person passing on information and their complaint with the prior consent of the person passing on information.

#### What are my data protection rights?

Every person affected has the right to information in accordance with Article 15 GDPR, the right of correction in accordance with Article 16 GDPR, the right to deletion in accordance with Article 17 GDPR, the right to limitation of processing in accordance with Article 18 GDPR, the right to object in accordance with Article 21 GDPR and the right to data transferability in accordance with Article 20 GDPR. The right to be informed may lead to a limitation in accordance with Section 29 Paragraph 1 Clause 2 Federal Data Protection Act in conjunction with Section 8 Whistleblowers' Act.

You can revoke consent you give us to process your personal data at any time. Please note that the revocation only applies to the future. Processing which took place before revocation is not affected.

In addition, the right to complain to a competent data protection authority exists (Article 77 GDPR), for example to the authority at your place of residence or to the authority which is responsible for us. A list of supervisory authorities (for non-public areas) with their addresses can be found at: <u>https://www.bfdi.bund.de/EN/Service/Anschriften/Laender/Laender-node.html</u>

# Is there an obligation to provide data?

In the context of a whistleblower system you must provide that personal data which is relevant for recording and performing awareness-raising measures and which we are legally obliged to collect. Without this data we will generally not be in a position to pursue clarification as part of the established reporting system.

# Information on your right of objection in individual cases in accordance with Article 21 GDPR

You have the right to lodge an objection to the processing of personal data which concerns you at any time for reasons which arise from your specific situation on the basis of Article 6 Paragraph 1 lit. f GDPR (data processing on the basis of the weighing up of interests).

If you lodge an objection, we will no longer process your personal data unless we can prove compelling grounds worthy of protection for processing which outweigh your interests, rights and liberties, or if processing serves to assert, exercise or defend legal claims.

The objection can be made informally to the Corporate Ethics Office with the subject "Objection":

Corporate Ethics Office Freudenberg P.O. Box 100807 D-69448 Weinheim

CorporateEthicsOffice@freudenberg-compliance.com